

Wythe Grayson Regional Library System Board of Trustees

Bimonthly Meeting

May 21, 2015

Rural Retreat Public Library

Minutes

Recorded by Thomas D. Eggers, System Director

Present:

Members: Mimi Booker, Chair
Mary Kelley, Vice Chair
Rose Lester
Mike Langford
Steve Willis
Linda Boyer

Others: Thomas D. Eggers, System Director
Anita Libby, Wytheville Public Library Branch Manager
Robin LaPrelle, Rural Retreat Public Library
Debbie Jackson-Ricketts, System Bookkeeper
Beth Morrisette, member of Friends of Wytheville County Library

Meeting called to order: 1:30 PM

Pledge of Allegiance

Mimi Booker: Added to the agenda a discussion of the evaluation criteria for the system director.

IIa. Circulation Report

Tom Eggers provided a four year circulation spreadsheet with a line graph.

Mike Langford suggested averaging months of previous years rather than previous months of this year.

IIb. Branch Activities Report

IIc. Financial Report

Tom Eggers said the budget was nearing the end of the fiscal year, June 30th when all state funds need to be spent

May
Mary Kelley inquired if the state money has to be in-house or just encumbered by the end of

Debbie Jackson-Ricketts said just encumbered

Mary Kelley inquired what Amazon Smile is

Mike Langford told her

Salaries:

Mike Langford asked about the salaries information in packet and the IT Technician

Steve Willis mentioned that Wythe County is looking into possibly hiring another IT Technician who may also service library computers

III. Minutes of March 19, 2015 meeting

Discussion about Betty McGee's Board membership, resolving that she'd retired.

Mary Kelley moved to so amend minutes

Rose Lester seconded

Passed

IV. Update on server installation

Debbie Jackson-Ricketts reported that installation was complete

Mike Langford said a good firewall was needed and explained the technology

Mike Langford mentioned making and ISO image of new computer hard drives

Debbie Jackson-Ricketts said this was done on other computers and sometimes there were still problems

Va. Public comments

None

Vb. USDA grant

Mary Kelley the amount system needs to provide is ambiguous

Mary Kelley – motion to table issue until amounts needed are clarified

Mike Langford- Seconded

Passed

Vd. Staff salaries

Mary Kelley suggested the rate of annual increases were too steep.

Mike Langford suggested a possible solution was to make staff county employees.

Rose Lester asked about the effect of raises on current staff benefits.

Steve Willis said Wythe County was currently studying the compensation for all county employees.

There was a discussion between Mary Kelley, Anita Libby, and Robin LaPrelle about benefits being given rather in lieu of raises.

Robin LaPrelle pointed out that people cleaning the library were currently paid more than other staff.

Anita Libby said a FTE children's librarian was needed at Wytheville rather than a PTE one.

Mike Langford said we must have quantitative evidence that more staff is needed.

Mimi Booker: Proposed the Board devise an evaluation tool for the System Director. She appointed Rose Lester and Brenda Sutherland to help her devise such a tool.

Anita Libby brought up a possible way to dispose of discarded books using an organization named Better World Books.

The weeded library books that don't sell this organization will take.

If we have 40 or more boxes they will pick them up.

Mary Kelley pointed out that all the other places we used to send discards no longer take them.

Steve Willis motioned to dispose of discarded non-selling books.

Mike Langford seconded.

Passed.

Anita Libby proposed trying this at Wytheville only for a time to see how well it works.

Mary Kelley pointed out that we need to ask Grayson Friends Group if they wanted to do this since they would provide most of the labor.

Anita Libby asked the board for permission to reduce the number of nights Wytheville Public Library would be open since there was little business in the evenings.

Rose Lester motioned to allow Anita Libby to adjust hours as she saw fit.

Mary Kelley seconded.

Carried

Anita Libby brought up a staff member that was not provided for in the new budget. She said another staff member was reducing hours and her hours could be used for him.

Mary Kelley motioned to allow one staff member to be paid for with reduced hours of other staff member.

Steve Willis seconded

Carried

Mimi Booker said that Mary Kelley, as Vice President, would have to preside over the next meeting since her own term expired this session and she would no longer be on the board.

The next meeting was scheduled for July 16th at White Top Public Library at 1:30 PM.

Board Meeting adjourned at 3:00 PM.